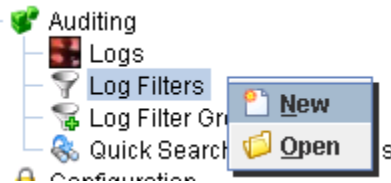# Creating Log Filters and Log Filter Groups
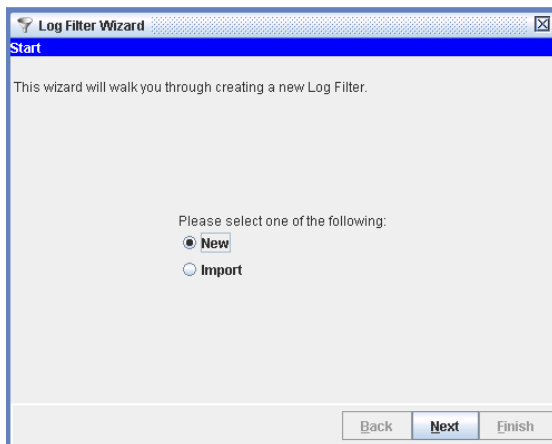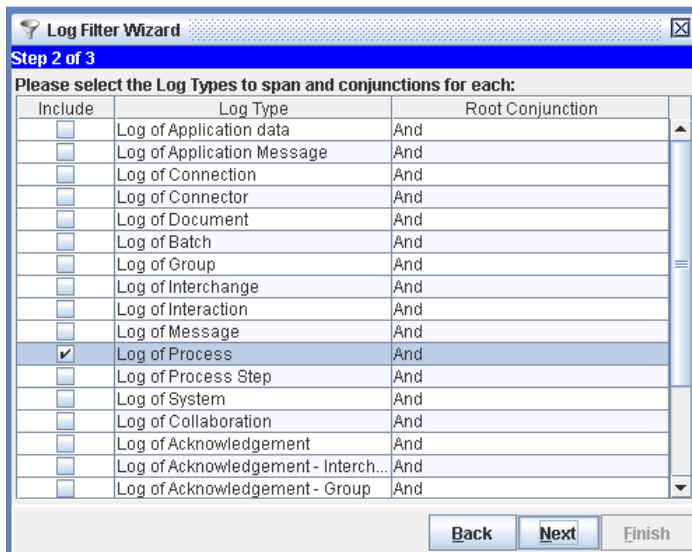
1   LOG FILTERS

First the EBI user will want to double-click on **Log Filters** to open the Log Filter tab in the Workbench. Next they will right-click and select **New.**
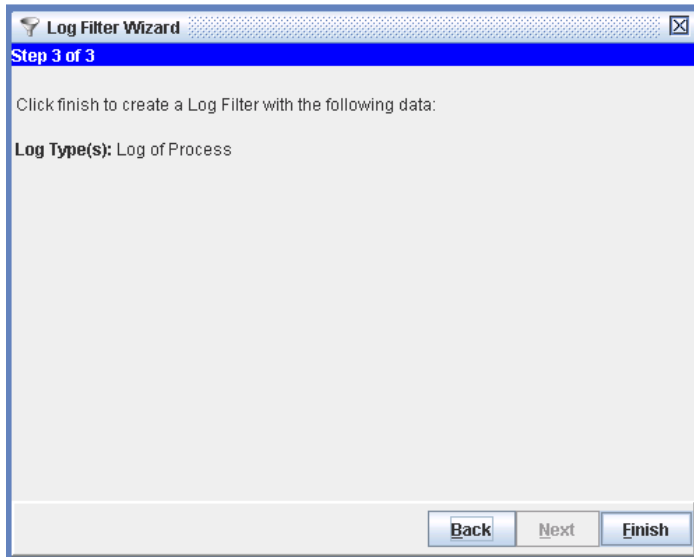

Once the EBI user has done that the **Log Filter Wizard** box will appear. Select **New** and hit **Next**.

On the next screen, the EBI user will be able to select what they want to filter on. For this example, we will filter on **Log of Process.** Check that box and hit **Next.**
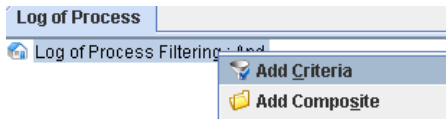
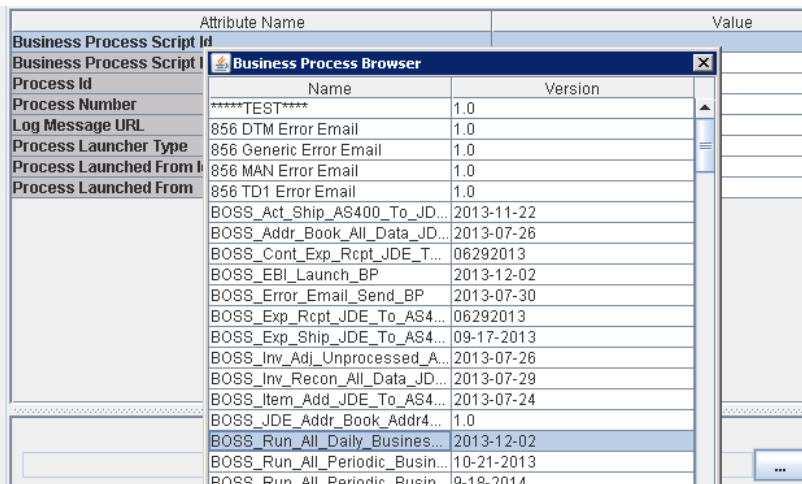On the third and final step it will list the log types that were selected. Click **Finish.**

Now the **Log Filter Editor** will appear. On this screen the example that will be used is a filter for the Business Process **BOSS_Run_All_Periodic_Business_Processes.**

With Log Filters you can specify many different specifications as to what the EBI user wants to filter on. For now we are just filtering on the Business Process.
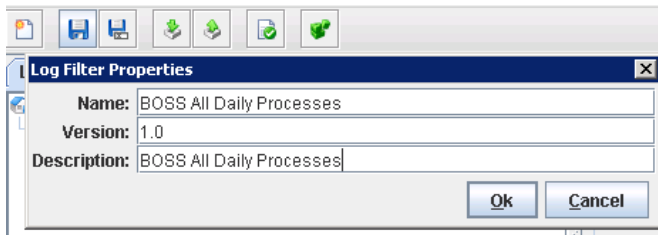
Right-click on the Log of Process Filtering and select **Add Criteria.**

Once that is selected the EBI user can select the Business Process they want to filter on by highlighting **Business Process Script Id.** Now towards the bottom click the **….** Box and select the Business Process **BOSS_Run_All_Periodic_Business_Processes.**

Once that is selected the EBI user can hit **Save** and enter their property info. Now hit **Ok.**

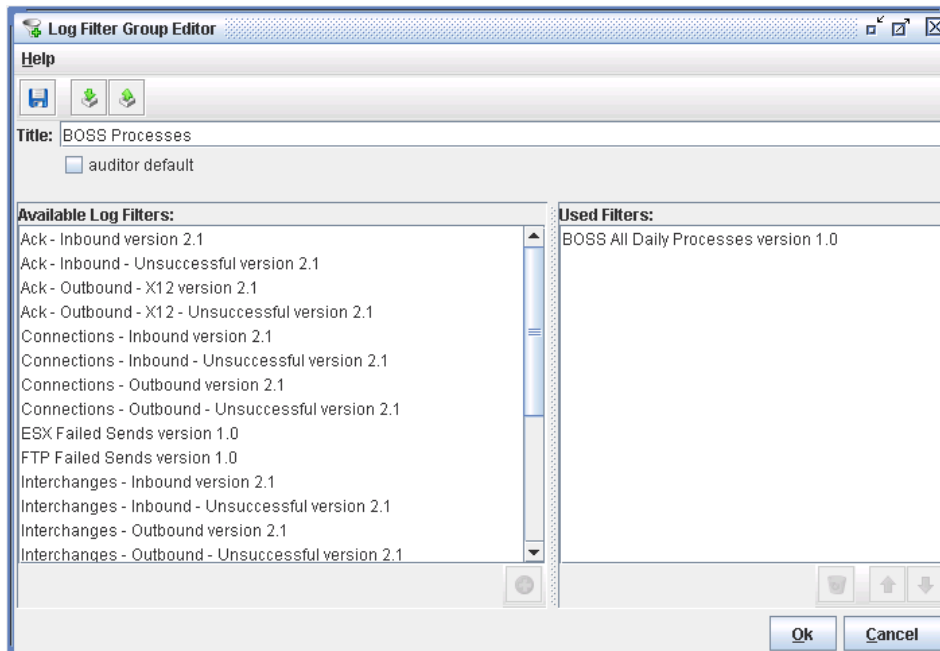There are plenty of different criteria an EBI user can use to make their Log Filters.

2   LOG FILTER GROUP

Next the EBI user will want to double-click on **Log Filter Groups** to open that tab up in the Workbench. Then they will right-click and select **New.**
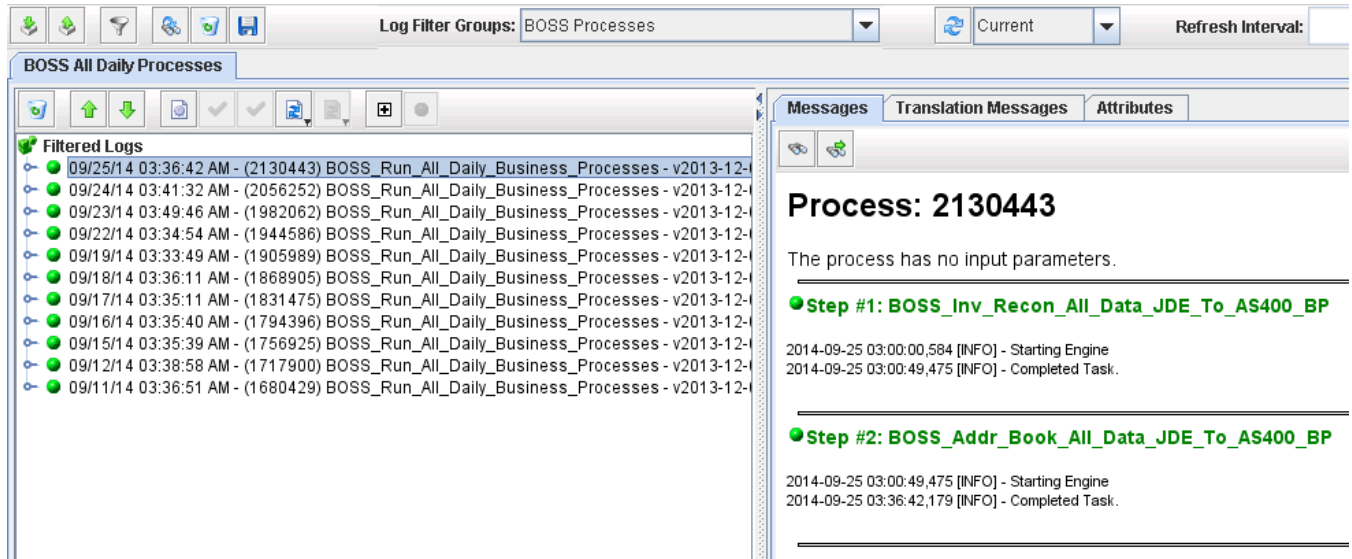

Now we are going to create a group for the BOSS Processes. More processes can be added in at any time, but for now in this example we are just using the **BOSS_Run_All_Periodic_Business_Processes** Business Process.

In the Available Log Filter list, select the **Log Filter** that we created, **BOSS All Daily Processes**. It will move over to the Used Filters side. Now just enter a title for the Log Filter Group and click **Ok.**

3 THE AUDITOR

Now if the EBI user moves over to the Auditor. In the Log Filter Groups drop down there is a selection
for **BOSS Processes.** Now only the **BOSS_Run_All_Daily_Business_Processes** Business Process will show
for the Log Filter we created. It shows as a tab along the top.

More tabs can be added by creating new **Log Filters** and adding them to the **Used Filters** section of the
Log Filter Group.

 A good practice is to keep Trading Partners and similar processes together. For this example we would
make a tab for each different BOSS process in this **Log Filter Group**.